



**DELTA FARMS
WATER CONTROL DISTRICT**

INDIAN RIVER COUNTY

**REGULAR BOARD MEETING
OCTOBER 18, 2022
8:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.deltafarmswcd.org

561.630.4922 Telephone

877.SDS.4922 Toll Free

561.630.4923 Facsimile

AGENDA
DELTA FARMS
WATER CONTROL DISTRICT
1708 21st Street
Vero Beach, Florida 32960
REGULAR BOARD MEETING
October 18, 2022
8:00 A.M.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public
- F. Approval of Minutes
 - 1. August 23, 2022 Board of Supervisor Meeting Minutes.....Page 2
- G. Reports
 - 1. Treasurer’s Report
 - Data for September
 - September Cash Flow
 - 2. Engineer
 - September Operating Data
 - 3. Attorney
 - 4. Secretary
 - 5. Chairman
- H. Old Business
- I. New Business
 - 1. Consider Resolution No. 2022-11 – Approving a Fiscal Year 2021/2022 Amended Budget....Page 8
 - 2. Consider Resolution No. 2022-12 – Approving a Fiscal Year 2022/2023 Meeting Schedule...Page 11
 - 3. Discussion Regarding Repairs to Pump C.....Page 13
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 - 1. Financials.....Page 15
- K. Board Members Comments
- L. Adjourn

Miscellaneous Notices



Published in St. Lucie News Tribune on October 7, 2022

Location

St. Lucie County,

Notice Text

Notice of Regular Board Meeting of the Delta Farms Water Control District The Board of Supervisors (the "Board") of the Delta Farms Water Control District (the "District") will hold a Regular Board Meeting on October 18, 2022, at 8:00 a.m. in the Offices of Carter Associates, Inc. located at 1708 21st Street, Vero Beach, Florida 32960. The purpose of the Regular Board Meeting is for the Board to consider any business which may properly come before it. A copy of the Agenda may be obtained from the District's website or at the offices of the District Manager, Special District Services, Inc., 2501A Burns Road, Palm Beach Gardens, Florida 33410 during normal business hours. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. Meetings may be continued as found necessary to a time and place specified on the record. There may be occasions when one or more Supervisors will participate by telephone; therefore, a speaker telephone may be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at this meeting should contact the District Manager at (772) 345-5119 and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meeting. If any person decides to appeal any decision made with respect to any matter considered at this Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based. Meetings may be cancelled from time to time without advertised notice. www.deltafarmswcd.org Publish: Oct 7, 2022 TCN5434974

**DELTA FARMS WATER CONTROL DISTRICT
REGULAR BOARD MEETING
AUGUST 23, 2022**

A. CALL TO ORDER

The Regular Board Meeting of the Delta Farms Water Control District (“District”) of August 23, 2022, was called to order at 8:04 a.m. in the offices of Carter Associates located at 1708 12st Street, Vero Beach, Florida 32960.

B. PROOF OF PUBLICATION

Proof of publication was presented that showed notice of the Regular Board Meeting had been published in the *Indian River Press Journal* on August 10, 2022, as legally required.

C. ESTABLISH A QUORUM

Mr. Sakuma stated that the attendance of Supervisors Clayton Amestoy, Tim Dooley and Wilton “Rusty” Banack constituted a quorum and it was in order for the meeting to proceed.

Also in attendance were: District Manager Frank Sakuma of Special District Services, Inc. and District Engineer Tyler Spencer P.E. of Carter Associates.

D. ADDITIONS OR DELETIONS TO AGENDA

Mr. Banack confirmed the Treasurer’s Report would be included in the meeting. No other additions or deletions were offered.

E. COMMENTS FROM THE PUBLIC

There were no comments from the public.

F. APPROVAL OF MINUTES

1. June 21, 2022, Regular Board Meeting

The June 21, 2022, Regular Board Meeting minutes were approved on a **motion** made by Mr. Amestoy, seconded by Mr. Dooley and the **motion** passed unanimously.

G. OLD BUSINESS

There were Old Business matters to come before the Board.

H. NEW BUSINESS

Treasurer’s Report: Mr. Banack presented the financial reports and cash flows for the months ending July, 2022. Mr. Banack briefly reviewed the balance sheets, budget versus expense sheets, and District expenses for the past months. Mr. Banack noted that all the accounts appeared to be in good standing. Mr. Dooley noted some canal maintenance may have been

coded into aquatic weed control. The Treasurer's Report for the month ending July, 2022 was approved on a **motion** made by Mr. Amestoy, seconded by Mr. Dooley and the **motion** passed unanimously.

1. Consider Resolution No. 2022-01 – Establishing WCD Checking Account Signers

Mr. Sakuma presented Resolution No. 2022-01, entitled:

RESOLUTION 2022-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT DIRECTING SPECIAL DISTRICT SERVICES, INC. TO ESTABLISH A LOCAL BANK ACCOUNT AT MARINE BANK & TRUST CO FOR THE DISTRICT AND APPOINT TODD WODRASKA, JASON PIERMAN, PATRICIA LASCASAS, FRANK SAKUMA AND WILTON BANACK AS SIGNERS ON THE ACCOUNT AND PROVIDING AN EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Banack and passed unanimously adopting Resolution 2022-01.

2. Consider Resolution No. 2022-02 – Re-Designating a Registered Agent and Primary Administrative Office

Mr. Sakuma presented Resolution No. 2022-02, entitled:

RESOLUTION 2022-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT RE-DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Amestoy and passed unanimously adopting Resolution 2022-02, as presented.

3. Consider Resolution No. 2022-03 – Re-Designating Local Records Office

Mr. Sakuma presented Resolution No. 2022-03, entitled:

RESOLUTION 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT RE-DESIGNATING THE LOCATION OF THE LOCAL DISTRICT RECORDS OFFICE AND PROVIDING AN EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Banack and passed unanimously adopting Resolution 2022-03, as presented, and establishing the offices of Carter Associates located at 1708 21st Street, Vero Beach, Florida 32960 as the Local District Records Office.

4. Consider Resolution No. 2022-04 – Adopting Records Retention Policy

Mr. Sakuma presented Resolution No. 2022-04, entitled:

RESOLUTION 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT PROVIDING FOR THE APPOINTMENT OF A RECORDS MANAGEMENT LIAISON OFFICER; PROVIDING THE DUTIES OF THE RECORDS MANAGEMENT LIAISON OFFICER; ADOPTING A RECORDS RETENTION POLICY; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Banack, seconded by Mr. Dooley and passed unanimously adopting Resolution 2022-04, as presented.

5. Consider Resolution No. 2022-05 – Adopting Legal Defense Policy

Mr. Sakuma presented Resolution No. 2022-05, entitled:

RESOLUTION 2022-05

A RESOLUTION SETTING FORTH THE POLICY OF THE DELTA FARMS WATER CONTROL DISTRICT BOARD OF SUPERVISORS WITH REGARD TO THE SUPPORT AND LEGAL DEFENSE OF THE BOARD OF SUPERVISORS, DISTRICT OFFICERS, AND RETAINED STAFF; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Dooley had several questions about details of coverage in the resolution. Mr. Sakuma offered to coordinate responses to Mr. Dooley, however he suggested the Board should still consider adopting the resolution. After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Amestoy and passed unanimously adopting Resolution 2022-05, as presented, with the understanding that edits to the resolution may be made by future Board action.

6. Consider Resolution No. 2022-06 – Adopting Alternative Investment Guidelines

Mr. Sakuma presented Resolution No. 2022-06, entitled:

RESOLUTION 2022-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT ADOPTING THE ALTERNATIVE INVESTMENT GUIDELINES FOR INVESTING PUBLIC FUNDS IN EXCESS OF AMOUNTS NEEDED TO MEET CURRENT OPERATING EXPENSES, IN ACCORDANCE WITH SECTION 218.415(17), *FLORIDA STATUTES*, AND PROVIDING AN EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Banack, seconded by Mr. Dooley and passed unanimously adopting Resolution 2022-06, as presented.

7. Consider Resolution No. 2022-07 – Adopting Prompt Payment Policy

Mr. Sakuma presented Resolution No. 2022-07, entitled:

RESOLUTION 2022-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT ADOPTING PROMPT PAYMENT POLICIES AND PROCEDURES PURSUANT TO CHAPTER 218, *FLORIDA STATUTES*; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Banack and passed unanimously adopting Resolution 2022-07, as presented.

8. Consider Resolution No. 2022-08 – Approving Statewide Mutual Aid Agreement

Mr. Sakuma presented Resolution No. 2022-08, entitled:

RESOLUTION 2022-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT, INDIAN RIVER COUNTY, STATE OF FLORIDA, APPROVING THE FLORIDA STATEWIDE MUTUAL AID AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

After discussion, there was a consensus of the Board to table this item until examples of using the Statewide Mutual Aid Program have been reviewed by the Board. Mr. Sakuma offered to share examples of other SDS clients who may have used the program.

9. Consider Resolution No. 2022-09 – Adopting Travel Reimbursement Policy

Mr. Sakuma presented Resolution No. 2022-09, entitled:

RESOLUTION 2022-09

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT ADOPTING A POLICY FOR REIMBURSEMENT OF DISTRICT TRAVEL EXPENSES; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Banack and passed unanimously adopting Resolution 2022-09, as presented.

10. Consider Appointment of Audit Committee & Approval of Evaluation Criteria

Mr. Sakuma advised the Board that Grau & Associates was conducting the FY2020-2021 annual financial audit. Once the audit is received, it would be appropriate to issue an RFP for future financial audits. After Board discussion, a **motion** was made by Mr. Banack, seconded by Mr. Dooley and passed unanimously appointing the three Board Supervisors to the Audit Committee.

After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Amestoy and passed unanimously approving the Auditor Selection Evaluation Criteria, as presented

11. Consider Authorization to Obtain General Liability and Public Officers Insurance

Mr. Sakuma advised the Board that it would be appropriate to seek competitive insurance coverage for the District. After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Amestoy and passed unanimously authorizing SDS to obtain general liability and public officers insurance for the District.

12. Consider Resolution No. 2022-10 – Adopting Internal Control Policy

Mr. Sakuma presented Resolution No. 2022-10, entitled:

RESOLUTION 2022-10

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT ADOPTING AN INTERNAL CONTROLS POLICY CONSISTENT WITH SECTION 218.33, FLORIDA STATUTES; PROVIDING AN EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Amestoy and passed unanimously adopting Resolution 2022-10, as presented.

13. Consider Approval of Proposal from Palm Dale Oil for Pump Station C Fuel Line Repair

Mr. Spencer advised the Board of his efforts to obtain quotes for the repair, and that only one vendor had responded. After Board discussion, a **motion** was made by Mr. Amestoy, seconded by Mr. Dooley and passed unanimously approving the proposal, as presented.

I. ADMINISTRATIVE MATTERS

1. Engineer's Report

Mr. Tyler presented the Engineer's Report, briefly noting rainfall, pumping, CUP renewal, and the need for mowing. He also advised the Board that above-ground-storage-tank inspections were required, and there was a Board consensus was to schedule inspections in the week beginning August 29th. The Engineer's Report was then approved on a **motion** made by Mr. Banack, seconded by Mr. Dooley and the **motion** passed unanimously.

2. Manager's Report

Mr. Sakuma confirmed he would follow up on several items:

- Invoice workflow (who gets copies of invoices prior to approval, how are invoices ultimately approved for payment, etc.)
- Threshold for procurement of services (is an RFP required for mowing, aquatic maintenance, etc.)

J. BOARD MEMBER COMMENTS

There were no further comments from the Board.

K. ADJOURNMENT

There being no further business to come before the Board, Mr. Amestoy adjourned the meeting at 9:29 a.m. There were no objections.

Secretary/Assistant Secretary

President/Vice-President

RESOLUTION NO. 2022-11

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2021/2022 BUDGET, PURSUANT TO CHAPTER 197, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Delta Farms Water Control District (hereinafter the “District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an amended final fiscal year 2021/2022 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT, THAT:

Section 1. The Amended Operating Fund and Debt Service Fund Budget for Fiscal Year 2021/2022 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 18th day of October, 2022.

ATTEST:

**DELTA FARMS
WATER CONTROL DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Delta Farms
Water Control District

**Amended Final Budget For
Fiscal Year 2021/2022
October 1, 2021 - September 30, 2022**

**AMENDED FINAL BUDGET
DELTA FARMS WATER CONTROL DISTRICT
FISCAL YEAR 2021/2022
OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

	FISCAL YEAR 2021/2022 BUDGET 10/1/21 - 9/30/22	AMENDED FINAL BUDGET 10/1/21 - 9/30/22	YEAR TO DATE ACTUAL 10/1/21 - 9/29/22
REVENUES			
O & M ASSESSMENTS	198,150	195,382	195,382
OTHER REVENUES	0	0	0
INTEREST INCOME	0	715	711
TOTAL REVENUES	\$ 198,150	\$ 196,097	\$ 196,093
EXPENDITURES			
MAINTENANCE EXPENDITURES			
AQUATIC WEED CONTROL	20,000	30,000	24,662
CANAL MAINTENANCE	5,000	2,500	0
FUEL	50,000	58,000	47,382
REPAIRS	20,000	20,000	16,742
R/W MAINTENANCE	20,000	22,000	19,198
SUPPLIES	1,000	9,000	6,068
WATER QUALITY TESTING	1,250	1,250	346
TOTAL MAINTENANCE EXPENDITURES	\$ 117,250	\$ 142,750	\$ 114,398
ADMINISTRATIVE EXPENDITURES			
ADMINISTRATIVE	12,000	9,000	7,710
ENGINEERING	6,000	12,000	9,042
INSURANCE	12,000	13,411	13,411
LEGAL AND ACCTG.	6,600	12,000	9,286
MANAGEMENT	22,000	18,000	16,963
MISCELLANEOUS	2,000	2,000	1,819
OFFICE	250	400	317
RESERVES	15,500	15,500	0
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 76,350	\$ 82,311	\$ 58,548
TOTAL EXPENDITURES	\$ 193,600	\$ 225,061	\$ 172,946
REVENUES LESS EXPENDITURES	\$ 4,550	\$ (28,964)	\$ 23,147
DEBT PAYMENTS	0	0	0
BALANCE	\$ 4,550	\$ (28,964)	\$ 23,147
ADMINISTRATIVE COSTS (TAX COLLECTOR)	(750)	(862)	(862)
COLLECTION FEE (PROPERTY APPRAISER)	(1,800)	(1,800)	(1,800)
DISCOUNTS FOR EARLY PAYMENTS	(2,000)	(4,145)	(4,145)
EXCESS/ (SHORTFALL)	\$ -	\$ (35,771)	\$ 16,340
CARRYOVER FROM PRIOR YEAR	0	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ (35,771)	\$ 16,340

FUND BALANCE AS OF 9/30/21	\$911,400
FY 2021/2022 ACTIVITY	(\$35,771)
FUND BALANCE AS OF 9/30/22	\$875,629

RESOLUTION NO. 2022-12

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2022/2023 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Delta Farms Water Control District ("District") to establish a regular meeting schedule for fiscal year 2022/2023; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2022/2023 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT, INDIAN RIVER COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2022/2023 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 18th day of October, 2022.

ATTEST:

**DELTA FARMS WATER
CONTROL DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

**DELTA FARMS WATER CONTROL DISTRICT FISCAL
YEAR 2022/2023 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the “Board”) of the Delta Farms Water Control District (the “District”) will hold Regular Board Meetings (the “Meeting” or “Meetings”) at the offices of Carter Associates located at 1708 21st Street, Vero Beach, Florida 32960 at 8:00 a.m. (**unless otherwise noted**) on the following dates:

****December 20, 2022****

February 21, 2023

April 18, 2023

June 20, 2023

August 15, 2023

****The December 20, 2022 Annual Landowners Meeting will be held at the offices of Carter Associates located at 1708 21st Street, Vero Beach, Florida 32960 at 8:00 a.m. The Regular Board Meeting will immediately follow the Annual Landowners Meeting at the same location.****

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District’s website www.deltafarmswcd.org or by contacting the District Manager at 772-345-5119 or by email at bsakuma@sdsinc.org and/or toll free at 1-877-737-4922 prior to the date of the particular meeting. The Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for special districts. The Meetings may be continued to a date, time and place to be specified on the record at the Meeting.

From time to time a Supervisor may participate by telephone; therefore, a speaker telephone may be present at the meeting location so that Supervisor may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 772-345-5119 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

DELTA FARMS WATER CONTROL DISTRICT

www.deltafarmswcd.org

PUBLISH: INDIAN RIVER PRESS JOURNAL

XX/XX/22

R&S Metalworks & Co.

Delta Farms Water Control District

9/19/22

To: Mr. Bryan Long

Re: Pump Repair- Remove, Repair and Reinstall (1) Couch 30" x 15,000 GPM Gear Drive Pump

Location- The west pump from the Premium Farm pump station.

We found the pump seized up where it would not rotate. When the pump was pulled from the sump, we could see that the stainless-steel bowl liner had torn free and wedged itself between the propeller blade and the bowl housing. The liner was bent and possibly so were other components. This abrupt stop while under power can affect other power train components such as the right-angle gear drive and the shaft, this condition always warrants further inspection.

Our scope of work and supply is as follows:

1. Disconnect and transport pump to shop.

(2) Field mechanics 6 Hrs. each @ \$110.00 per/Hr. each	\$1,320.00
23 Ton crane truck 4 Hrs. @ \$100.00 per/Hr.	\$400.00

Total \$1,720.00

2. Pump Repair-

- a) Disassemble pump and evaluate necessary repairs.
- b) De'ran right angle gear drive- Inspect and reuse. Drain lubricant, remove pinion housing, inspect gears and bearings. No visible damage was found, and the oil had no large metal particle. We are recommending replacing the pinion gasket and replace the fluid with new.
- c) Shaft- Build up lower bowl bushing and seal area, machine and straighten to tolerance.
- d) Shaft Tube- Clean, air test and reuse.
- e) Bushings- Replace lower bowl bushing.
- f) Seals- Replace all seals.
- g) Propeller- Re-blade, machine, and balance. Note: The existing blades are worn thin.

5690 Carlton Rd
Port St. Lucie, FL 34987

PHONE (772) 466-3303
FAX (772) 466-3333
EMAIL SCOTT@RSMETALWORKS.COM

- h) Propeller Shroud Liner- Replace stainless steel liner. Note: cavitation and turbulence eroded the materials around the liner weld enabling it to break free.
- i) Intake Bell- Replace the intake bell transition cone, the existing guide vanes cone have been replaced we will reweld this component into the new bell. The existing intake bell transition has worn thin and has areas with deep cavitation damage. The guide vanes are welded to this casing component. If there were to be excessive vibration from cavitation or other hydraulic forces the guide vanes could tear free from this thin bell casing and get jammed into the propeller. This lower area of the bowl experiences intermittent cavitation over time from aquatics accumulations blocking the flow of water. Over the years we have removed large accumulations of aquatics blocking the station.
- j) Casing- Grind and weld cracks and wear in bowl area.
- k) Re-assembly- Reassemble pump complete re-installing all the new and refurbished components in place and operational. Fill pump with lubricants.
- l) Hardware and Gaskets- Replace all hardware and gaskets.
- m) Coatings- brush blast this existing epoxy coating and recoat the interior and exterior.

Repair Total \$21,150.00

3. Installation-

Transport pump to West Vero reinstall and test run-

(2) Field mechanics 6 Hrs. each @ \$110.00 per/Hr. each \$1,320.00
 23 Ton crane truck 5Hrs. @ \$100.00 per/Hr. \$400.00

Total \$ 1,720.00

Items 1,2 &3 Total \$24,590.00

Delivery 6-8 Weeks

We appreciate the opportunity, please feel free to contact me with any questions.

Respectfully submitted,

Scott M. Snowden

Delta Farms
Water Control District

**Financial Report For
September 2022**

**DELTA FARMS WATER CONTROL DISTRICT
MONTHLY FINANCIAL REPORT
SEPTEMBER 2022**

	Annual Budget 10/1/21 - 9/30/22	Actual Sep-22	Year To Date Actual 10/1/21 - 9/30/22
REVENUES			
O & M ASSESSMENTS	198,150	0	195,382
DEBT ASSESSMENTS	0	0	0
OTHER REVENUES	0	0	0
INTEREST INCOME	0	0	711
TOTAL REVENUES	\$ 198,150	\$ -	\$ 196,093
EXPENDITURES			
MAINTENANCE EXPENDITURES			
AQUATIC WEED CONTROL	20,000	0	24,662
CANAL MAINTENANCE	5,000	0	0
FUEL	50,000	9,605	47,382
REPAIRS	20,000	665	16,742
R/W MAINTENANCE	20,000	0	19,198
SUPPLIES	1,000	98	6,068
WATER QUALITY TESTING	1,250	0	346
TOTAL MAINTENANCE EXPENDITURES	\$ 117,250	\$ 10,368	\$ 114,398
ADMINISTRATIVE EXPENDITURES			
ADMINISTRATIVE	12,000	1,523	7,710
ENGINEERING	6,000	0	9,042
INSURANCE	12,000	0	13,411
LEGAL AND ACCTG.	6,600	0	9,286
MANAGEMENT	22,000	2,000	16,963
MISCELLANEOUS	2,000	74	1,819
OFFICE	250	59	317
RESERVES	15,500	0	0
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 76,350	\$ 3,656	\$ 58,548
TOTAL EXPENDITURES	\$ 193,600	\$ 14,024	\$ 172,946
REVENUES LESS EXPENDITURES	\$ 4,550	\$ (14,024)	\$ 23,147
DEBT PAYMENTS	0	0	0
BALANCE	\$ 4,550	\$ (14,024)	\$ 23,147
ADMINISTRATIVE COSTS (TAX COLLECTOR)	(750)	0	(862)
COLLECTION FEE (PROPERTY APPRAISER)	(1,800)	0	(1,800)
DISCOUNTS FOR EARLY PAYMENTS	(2,000)	0	(4,145)
EXCESS/ (SHORTFALL)	\$ -	\$ (14,024)	\$ 16,340
CARRYOVER FROM PRIOR YEAR	0	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ (14,024)	\$ 16,340

Bank Balance As Of 9/30/22	\$ 937,230.01
Accounts Payable As Of 9/30/22	\$ 10,239.93
Accounts Receivable/Other Assets As Of 9/30/22	\$ 750.00
Available Funds As Of 9/30/22	\$ 927,740.08

DELTA FARMS WATER CONTROL DISTRICT

Expenditures

October 2021 through September 2022

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Expenditures					
ADMINISTRATIVE EXPENSES					
ADMINISTRATIVE FEES					
	10/27/2021	8840-331	CARTER ASSOCIATES, INC.	Admin-General	60.00
	12/14/2021	8840-332	CARTER ASSOCIATES, INC.	Admin-General	937.50
	01/21/2022	8840-333	CARTER ASSOCIATES, INC.	Admin-General	2,790.00
	01/21/2022	8840-333	CARTER ASSOCIATES, INC.	J&J Farm phone call	120.00
	02/17/2022	8840-334	CARTER ASSOCIATES, INC.	Admin-General 1/1-1/31/22	360.00
	04/08/2022	8840-335	CARTER ASSOCIATES, INC.	Admin-General	1,200.00
	04/08/2022	8840-335	CARTER ASSOCIATES, INC.	J&J Farm phone call	720.00
	06/08/2022	8840-336	CARTER ASSOCIATES, INC.	Admin-General	1,522.50
Total ADMINISTRATIVE FEES					<u>7,710.00</u>
Audit					
	09/06/2022	23107	Grau And Associates	FY 2020/2021 audit fee	6,000.00
Total Audit					<u>6,000.00</u>
COLLECTION FEE					
	10/01/2021		Wesley Davis Property Appraiser	Non-Ad Valorem Data Collection Department	1,800.00
Total COLLECTION FEE					<u>1,800.00</u>
ENGINEERING					
	10/27/2021	8840-331	CARTER ASSOCIATES, INC.	Engineering	0.00
	04/08/2022	8840-335	CARTER ASSOCIATES, INC.	Engineering	600.00
	06/08/2022	8840-336	CARTER ASSOCIATES, INC.	Engineering	547.50
	08/17/2022	8840-337	CARTER ASSOCIATES, INC.	engineering thru 7/31/22	5,760.00
	08/31/2022	8840-338	CARTER ASSOCIATES, INC.	engineering thru 08/31/2022	2,135.00
Total ENGINEERING					<u>9,042.50</u>
INSURANCE					
	10/01/2021	3883335	USI INSURANCE SERVICES, LLC	Commercial Policy 10/1/21- 10/01/22	12,914.00
	06/28/2022	4162181	USI INSURANCE SERVICES, LLC	Storage Tank Insurance	497.46
Total INSURANCE					<u>13,411.46</u>
LEGAL & ACCOUNTING					
	01/12/2022	212882	COLLINS, BROWN, BARKETT, CHARTERED	12/17 - 12/21/21 Annual meeting prep	630.00
	05/25/2022	DF-21	QUALITY CARETAKING OF I.R.	Annual report - SunBiz.org	61.25
	05/31/2022	115663	Kmetz, Elwell, Graham & Assoc.	Audit services	2,595.00
Total LEGAL & ACCOUNTING					<u>3,286.25</u>
MANAGEMENT FEES					
	10/27/2021	8840-331	CARTER ASSOCIATES, INC.	Maintenance/Management	180.00
	12/14/2021	8840-332	CARTER ASSOCIATES, INC.	Maintenance/Management	1,500.00
	01/21/2022	8840-333	CARTER ASSOCIATES, INC.	Maintenance/Management	420.00

DELTA FARMS WATER CONTROL DISTRICT

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	04/08/2022	8840-335	CARTER ASSOCIATES, INC.	Maintenance/Management	3,757.56
	06/08/2022	8840-336	CARTER ASSOCIATES, INC.	Maintenance/Management	2,242.56
	07/31/2022	2022-0757	Special District Services	management fee July 2022	1,613.00
	08/31/2022	2022-0860	Special District Services	management fee August 2022	2,000.00
	09/30/2022	2022-0968	Special District Services	management fee September 2022	2,000.00
Total MANAGEMENT FEES					<u>13,713.12</u>
MISCELLANEOUS					
	10/01/2021	84010	Florida Department of Economic Opportunit	Annual Fee	175.00
	10/04/2021	1477	FLORIDA ASSOCIATION OF SPECIAL DISTRICT	Membership Fee	750.00
	10/27/2021	8840-331	CARTER ASSOCIATES, INC.	J&J Family Farms	840.00
	04/08/2022	8840-335	CARTER ASSOCIATES, INC.	Coella Property	120.00
	06/08/2022	8840-336	CARTER ASSOCIATES, INC.	Wrong part for computer	-197.60
	07/01/2022	Delta001	EVERGLADES FARM EQUIPMENT CO., INC.	late fee	28.95
	08/01/2022	Delta001	EVERGLADES FARM EQUIPMENT CO., INC.	late fee	28.65
	09/01/2022	Delta001	EVERGLADES FARM EQUIPMENT CO., INC.	late fee	28.65
	09/26/2022	09/26/2022	INDIAN RIVER COUNTY TAX COLLECTOR	FY 21/22 assessment roll postage costs	22.40
	09/30/2022	2022-0968	Special District Services	travel August 2022	23.13
Total MISCELLANEOUS					<u>1,819.18</u>
OFFICE					
	11/02/2021	EFT	Main Street Checks		121.30
	02/14/2022	EFT	Main Street Checks		121.30
	07/19/2022	DF-23	QUALITY CARETAKING OF I.R.	Postage - Priority mail to Palm Beach Gardens	15.60
	09/30/2022	2022-0968	Special District Services	copier charges August 2022	59.40
Total OFFICE					<u>317.60</u>
TAX COLLECTOR'S COMMISSION					
	10/29/2021		INDIAN RIVER COUNTY TAX COLLECTOR	Excess Commission	-637.83
Total TAX COLLECTOR'S COMMISSION					<u>-637.83</u>
ADMINISTRATIVE EXPENSES - Other					
	10/21/2021	DF-18	QUALITY CARETAKING OF I.R.	Admin Services July-October 2021	1,000.00
	02/09/2022	DF-19	QUALITY CARETAKING OF I.R.	Admin Services November 2021-February 2022	1,000.00
	06/03/2022	DF-22	QUALITY CARETAKING OF I.R.	Admin work March - June 2022	1,000.00
	07/29/2022	DF-24	QUALITY CARETAKING OF I.R.	Admin work July 2022	250.00
Total ADMINISTRATIVE EXPENSES - Other					<u>3,250.00</u>
Total ADMINISTRATIVE EXPENSES					<u>59,712.28</u>
OPERATING EXPENSES					
AQUATIC WEED CONTROL					
	10/29/2021	70334	FUTURE HORIZONS	10/19 Treated floating & aquatic vegetation in reservoir	3,441.00
	02/04/2022	71722	FUTURE HORIZONS	1/17-1/18 Treated floating & aquatic vegetation in reservoir	4,221.00

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	04/13/2022	72621	FUTURE HORIZONS	4/04 Treated floating & aquatic vegetation in reservoir	3,045.00
	04/14/2022	72642	FUTURE HORIZONS	500 9' - 11' Triploid Grass Carp @\$13 each	6,500.00
	05/26/2022	72729	FUTURE HORIZONS	4/21 Treated floating & aquatic vegetation in reservoir	2,940.00
	07/20/2022	74047	FUTURE HORIZONS	7/11 treated emergent and floating aquaticsin Delta Farms canals	4,515.00
Total AQUATIC WEED CONTROL					<u>24,662.00</u>
FUEL					
	11/09/2021	1660489	Palmdale Oil Company, Inc.	2054.2 gal	6,219.76
	12/24/2021	1680920	Palmdale Oil Company, Inc.	1128.1 gal	3,302.33
	02/03/2022	1703439	Palmdale Oil Company, Inc.	1737.7 gal	5,816.98
	04/16/2022	1744807	Palmdale Oil Company, Inc.	1880.5 gal	9,014.48
	07/12/2022	1793022	Palmdale Oil Company, Inc.	1933.0 gal	8,992.83
	08/12/2022	1812627	Palmdale Oil Company, Inc.	fuel	2,871.76
	08/25/2022	1819696	Palmdale Oil Company, Inc.	fuel	1,558.12
	09/03/2022	1825481	Palmdale Oil Company, Inc.	fuel	9,605.29
Total FUEL					<u>47,381.55</u>
R/W MAINTENANCE - inc Mowing					
	10/31/2021	103121	PREMIER CITRUS MANAGEMENT, LLC	Mowing	955.51
	11/30/2021	113021	PREMIER CITRUS MANAGEMENT, LLC	Mowing	658.34
	12/31/2021	123121	PREMIER CITRUS MANAGEMENT, LLC	Mowing	5,056.69
	04/30/2022	04302022	PREMIER CITRUS MANAGEMENT, LLC	Mowing	1,321.60
	05/31/2022	05312022	PREMIER CITRUS MANAGEMENT, LLC	Mowing	9,341.06
	06/30/2022	06/30/2022	PREMIER CITRUS MANAGEMENT, LLC	mowing	1,864.30
Total R/W MAINTENANCE - inc Mowing					<u>19,197.50</u>
REPAIRS					
	10/01/2021	I-23634	CENTRIMATIC - DIV. OF BLM	I-23634	2,539.20
	10/10/2021	807695	Sports Welding	Station A - Pump 1 Replaced starter 9/22/21	425.00
	11/10/2021	539111	Sports Welding	Station A & C - Complete service 10/25/21	850.00
	01/20/2022		Jemms of Indian River	Excavator - road repair	1,280.00
	02/02/2022	539138	Sports Welding	Station C - replace starter and fuel leak 1/31/22	765.00
	02/27/2022	DF-20	QUALITY CARETAKING OF I.R.	Amy Agriculture Repair - pump repair	800.00
	03/08/2022	600352	Sports Welding	Station A pump 1 - replace clutch and batteries 2/9 & 18/22	1,020.00
	03/11/2022	P54087	EVERGLADES FARM EQUIPMENT CO., INC.	Fuel pump - plus late fee	63.15
	03/25/2022	1382	C & B Tank Services, LLC	Boot valve and pick up tube repair on Delta Pump	400.00
	04/07/2022	600358	Sports Welding	Station C pump 6 - repaired fuel leak 3/9	540.00
	04/07/2022	600358	Sports Welding	Staion A pump 1 - Replaced speed sensors 3/15	720.00
	04/07/2022	600358	Sports Welding	Station A pump 2 - Replaced fuel solenoid - 3/30	810.00
	05/05/2022	P58160	EVERGLADES FARM EQUIPMENT CO., INC.	panel & cable	1,910.30
	05/25/2022	600383	Sports Welding	Station A pump 1 - replace Murphy System	1,520.00

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	07/01/2022	1390	C & B Tank Services, LLC	Foot valve and pick up tube repair on Delta Pump C	1,009.62
	07/09/2022	600391	Sports Welding	Station A pump 2 - replace Murphy System 6/20/22	1,425.00
	09/07/2022	0063809	Sports Welding	station A pump repaired Alt & wirings	665.00
Total REPAIRS					<u>16,742.27</u>
SUPPLIES					
	10/05/2021	238163	PREMIER CITRUS, LLC	NAPA Air filters, oil filters, coolant filters Delco 400 oil, fuel filters	1,333.22
	10/05/2021	238203	PREMIER CITRUS, LLC	Exhaust clamp	23.35
	10/06/2021	238303	PREMIER CITRUS, LLC	Oil dry, brake cleaner	42.63
	12/15/2021	248259	PREMIER CITRUS, LLC	Credit	-135.87
	01/12/2022	251967	PREMIER CITRUS, LLC	Fuel shut off - Pump Station A	77.60
	01/19/2022	252911	PREMIER CITRUS, LLC	Solenoid -	736.52
	02/01/2022	254839	PREMIER CITRUS, LLC	Reman starter	158.26
	02/09/2022	256126	PREMIER CITRUS, LLC	Battery - Station A	513.96
	03/15/2022	261098	PREMIER CITRUS, LLC	Station A - Fuel Filters	46.76
	03/30/2022	263307	PREMIER CITRUS, LLC	Station C - Couplings	232.63
	05/16/2022	270178	PREMIER CITRUS, LLC	Station A - Solenoid, bracket & screws	2,574.38
	05/27/2022	271876	PREMIER CITRUS, LLC	Station A - Diode	65.35
	05/31/2022	272096	PREMIER CITRUS, LLC	Station A - Diode and pressure switch	103.85
	06/15/2022	274235	PREMIER CITRUS, LLC	Station A - Diode	98.44
	07/05/2022	276714	PREMIER CITRUS, LLC	Station C - Electrical fuel pump	196.44
Total SUPPLIES					<u>6,067.52</u>
WATER QUALITY TESTING					
	03/09/2022	2235473909	PACE ANALYTICAL SERVICES, INC.	Project 35700252 - Semi-annual SW	324.00
	03/10/2022	2235474101	PACE ANALYTICAL SERVICES, INC.	Pace project #35700248 - semi annual	22.00
Total WATER QUALITY TESTING					<u>346.00</u>
Total OPERATING EXPENSES					<u>114,396.84</u>
Total Expenditures					<u>174,109.12</u>