



**DELTA FARMS
WATER CONTROL DISTRICT**

INDIAN RIVER COUNTY

**SPECIAL BOARD MEETING
NOVEMBER 28, 2023
8:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

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AGENDA
DELTA FARMS
WATER CONTROL DISTRICT
1708 21st Street
Vero Beach, Florida 32960
SPECIAL BOARD MEETING
November 28, 2023
8:00 A.M.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public
- F. Approval of Minutes
 - 1. October 17, 2023 Regular Board Meeting Minutes.....Page 2
- G. Reports
 - 1. Treasurer’s Report.....Page 5
 - 2. Engineer
 - Status Report
 - 3. Attorney
 - 4. Chairman
- H. Old Business
- I. New Business
 - 1. Discussion Regarding Compliance Issue on Property East of Canal B
- J. Administrative Matters
- K. Board Members Comments
- L. Adjourn

Notice of Special Board Meeting of the Delta Farms Water Control District

The Board of Supervisors (the "Board") of the Delta Farms Water Control District (the "District") will hold a Special Board Meeting on November 28, 2023, at 8:00 a.m., or as soon thereafter as can be heard, in the Offices of Carter Associates, located at 1708 21st Street, Vero Beach, Florida 32960.

The purpose of the Special Board Meeting is for the Board to consider landowner using flood/seepage irrigation and for any business which may properly come before it. A copy of the Agenda may be obtained from the District's website or at the offices of the District Manager, Special District Services, Inc., 2501A Burns Road, Palm Beach Gardens, Florida 33410 during normal business hours. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. The meeting may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or more Supervisors will participate by telephone; therefore, a speaker telephone may be present at the meeting location so that Supervisors may be fully informed of the discussions taking place.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at this meeting should contact the District Manager at (772) 345-5119 and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meeting.

If any person decides to appeal any decision made with respect to any matter considered at this Special Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Meetings may be cancelled from time to time without advertised notice.

Delta Farms Water Control District

www.deltafarmswcd.org

PUBLISH: Indian River Press Journal 11/20/23

**DELTA FARMS WATER CONTROL DISTRICT
REGULAR BOARD MEETING MINUTES
OCTOBER 17, 2023**

A. CALL TO ORDER

The Regular Board Meeting of October 17, 2023, of the Delta Farms Water Control District (“District”), was called to order at 8:00 a.m. in the offices of Carter Associates located at 1708 12th Street, Vero Beach, Florida 32960.

B. PROOF OF PUBLICATION

Proof of publication was presented that showed notice of the Regular Board Meeting had been published in the *Indian River Press Journal* on October 5, 2023, as part of the District’s Fiscal Year 2023/2024 Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Sakuma stated that the attendance of Supervisors Rusty Banack, Tim Dooley and Brian Randolph constituted a quorum and it was in order for the meeting to proceed.

Also in attendance were: District Manager Frank Sakuma of Special District Services, Inc. and District Engineer Clint Rahjes P.E. of Carter Associates.

D. ADDITIONS OR DELETIONS TO AGENDA

The following additions to the agenda were authorized by the Board:

- Status of Kromhout conveyance (Old Business);
- Ross Simon – Shed (New Business);
- Flap Gate Discussion (New Business);
- Pump Stations – Sand Blast and Paint (New Business).

E. COMMENTS FROM THE PUBLIC

There were no comments from the public.

F. APPROVAL OF MINUTES

1. August 15, 2023, Regular Board Meeting and Public Hearing

The August 15, 2023, Regular Board Meeting and Public Hearing minutes were approved on a **motion** made by Mr. Dooley, seconded by Mr. Banack and the **motion** passed unanimously.

G. REPORTS

1. Treasurer

Mr. Banack discussed the Board financial data provided in the Board package. After Board discussion he asked for copies of the engineering invoices so he could review them against the financials. After further discussion, the October 17th Treasurer's Report was approved on a **motion** made by Mr. Dooley, seconded by Mr. Randolph and the **motion** passed unanimously.

2. Engineer

Mr. Rahjes advised the Board that the written Engineer's Report would be distributed via email. He answered several Board questions. After further discussion, the October 17th Engineer's Report was approved on a **motion** made by Mr. Banack, seconded by Mr. Dooley and the **motion** passed unanimously.

3. Attorney

There was no Attorney Report at this time.

4. Chairman

There was no Chairman Report at this time.

H. OLD BUSINESS

1. Update on Colella FPL Permit

Ms. Cynthia Colella advised the Board that negotiations with Mr. Kromhout were continuing, and no resolution had been finalized to allow power to her property.

2. Update on Kromhout Transfer (Driveway Encroachment)

The Board discussed the ongoing process of transferring District property on which Mr. Kromhout's driveway exists. Consensus was that the transfer should only occur once the FPL permit issues related to Ms. Colella were resolved.

I. NEW BUSINESS

1. Consider Resolution No. 2023-06 – Approving a Fiscal Year 2022/2023 Amended Budget

Mr. Sakuma presented Resolution No. 2023-06, entitled:

RESOLUTION 2023-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DELTA FARMS WATER CONTROL DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2022/2023 BUDGET, PURSUANT TO CHAPTER 197, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

After Board discussion, a **motion** was made by Mr. Dooley, seconded by Mr. Banack and passed unanimously adopting Resolution 2023-06, as presented.

2. Discussion of Front Gate – Cynthia Colella

Ms. Colella asked the Board if she could install a “gate handler” on the existing gate, or have a new gate installed with a handler. Board consensus was to allow the installation, provided at least 16’ minimum width, either with a single or double gate design.

3. Discussion of Ross Simon – Shed

Mr. Rahjes advised the Board that Mr. Simon was asking if the Board would consider allowing a 12’X12’ shed on District property. The Board determined that if the shed were installed completely on private property, then no action would be required by the District. If the shed were to be installed on District property, then a permit application would be required. The Board asked that District Engineer Tyler Spencer reach out to Mr. Simon to determine if a permit application is required.

4. Flap Gate Discussion

Mr. Randolph led a discussion with the Board on work that needed to be done on one of the flap gates in the reservoir, which may cost about \$17,000. He advised that once he received the quote it would be shared with the Supervisors.

5. Pump Stations – Sand Blast and Paint

Mr. Banack advised of Station “A” sand blast and painting work being done, which will cost about \$3,000. The Board agreed that Stations “B” and “C” should be evaluated and also sand blasted and painted if needed.

J. ADMINISTRATIVE MATTERS

There were no further Administrative Matters.

K. BOARD MEMBER COMMENTS

There were no further comments from the Board.

L. ADJOURNMENT

There being no further business to come before the Board, Mr. Banack adjourned the meeting at 9:06 a.m. There were no objections.

Secretary/Assistant Secretary

President/Vice-President

Delta Farms
Water Control District

**Financial Report For
October 2023**

**DELTA FARMS WATER CONTROL DISTRICT
MONTHLY FINANCIAL REPORT
OCTOBER 2023**

	Annual Budget 10/1/23 - 9/30/24	Actual Oct-23	Year To Date Actual 10/1/23 - 10/31/23
REVENUES			
O & M ASSESSMENTS	220,685	0	0
OTHER REVENUES	0	0	0
INTEREST INCOME - MONEY MARKET	240	0	0
INTEREST INCOME - PRIME	0	0	0
NET FMIT INTEREST INCOME	0	0	0
LOSS ON FMIT FUNDS	0	0	0
TOTAL REVENUES	\$ 220,925	\$ -	\$ -
EXPENDITURES			
MAINTENANCE EXPENDITURES			
AQUATIC WEED CONTROL	28,500	2,730	2,730
CANAL MAINTENANCE	5,000	0	0
FUEL	62,500	0	0
REPAIRS	20,000	1,235	1,235
R/W MAINTENANCE	25,000	0	0
SUPPLIES	1,000	437	437
WATER QUALITY TESTING	1,250	0	0
TOTAL MAINTENANCE EXPENDITURES	\$ 143,250	\$ 4,402	\$ 4,402
ADMINISTRATIVE EXPENDITURES			
AUDIT	6,100	0	0
ENGINEERING	18,000	0	0
INSURANCE	13,200	15,213	15,213
LEGAL AND ACCTG.	3,500	0	0
LEGAL ADVERTISING	1,500	0	0
MANAGEMENT	24,000	2,000	2,000
MISCELLANEOUS	2,000	0	0
DUES & SUBSCRIPTIONS	0	175	175
OFFICE SUPPLIES	250	2	2
RESERVES	13,434	0	0
BANK SERVICE CHARGES	0	0	0
POSTAGE	250	0	0
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 82,234	\$ 17,390	\$ 17,390
TOTAL EXPENDITURES	\$ 225,484	\$ 21,792	\$ 21,792
REVENUES LESS EXPENDITURES	\$ (4,559)	\$ (21,792)	\$ (21,792)
DEBT PAYMENTS	0	0	0
BALANCE	\$ (4,559)	\$ (21,792)	\$ (21,792)
COUNTY APPRAISER & TAX COLLECTOR FEES	(4,414)	(1,800)	(1,800)
DISCOUNTS FOR EARLY PAYMENTS	(8,827)	0	0
EXCESS/ (SHORTFALL)	\$ (17,800)	\$ (23,592)	\$ (23,592)
CARRYOVER FROM PRIOR YEAR	17,800	0	0
NET EXCESS/ (SHORTFALL)	\$ -	\$ (23,592)	\$ (23,592)

Bank Balance As Of 10/31/23	\$ 836,709.94	Bank Account Balances	
Accounts Payable As Of 10/31/23	\$ 9,680.86	FMIT HQ:	\$ 295,202.09
Accounts Receivable As Of 10/31/23	\$ 200.00	Marine Bank (Checking):	\$ 32,210.24
Other Current Assets As Of 10/31/23	\$ -	Marine Bank (MMA):	\$ 502,229.33
Other Assets As Of 10/31/23	\$ 15,000.00	SBA:	\$ 7,068.28
Available Funds As Of 10/31/23	\$ 842,229.08	TOTAL:	\$ 836,709.94

DELTA FARMS WATER CONTROL DISTRICT
Expenditures
October 2023

	<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
Expenditures					
ADMINISTRATIVE EXPENSES					
01-1302 · INSURANCE					
	10/01/2023	19975	Egis Insurance Advisors	policy # 100123947 (10/01/2023 - 10/01/2024)	15,213.00
Total 01-1302 · INSURANCE					<u>15,213.00</u>
01-1305 · MANAGEMENT FEES					
	10/31/2023	2023-1326	Special District Services	management fee October 2023	2,000.00
Total 01-1305 · MANAGEMENT FEES					<u>2,000.00</u>
01-1307 · dues, subscriptions					
	10/02/2023	87903	Florida Department of Economic Opportunit	Special district fee 2023/2024	175.00
Total 01-1307 · dues, subscriptions					<u>175.00</u>
01-1308 · OFFICE					
	10/31/2023	2023-1326	Special District Services	copier charges - September 2023	1.65
Total 01-1308 · OFFICE					<u>1.65</u>
Total ADMINISTRATIVE EXPENSES					<u>17,389.65</u>
MAINTENANCE EXPENSES					
01-1311 · AQUATIC WEED CONTROL					
	10/27/2023	80923	Future Horizons Inc	aquatic weed control	2,730.00
Total 01-1311 · AQUATIC WEED CONTROL					<u>2,730.00</u>
01-1314 · REPAIRS					
	10/10/2023	483643	Sports Welding	station A pump 2; station B pump 4	1,235.00
Total 01-1314 · REPAIRS					<u>1,235.00</u>
01-1316 · SUPPLIES					
	10/11/2023	334953	NAPA AUTO PARTS	reman/starter, core deposit	436.97
Total 01-1316 · SUPPLIES					<u>436.97</u>
Total MAINTENANCE EXPENSES					<u>4,401.97</u>
Total Expenditures					<u>21,791.62</u>

**DELTA FARMS WATER CONTROL DISTRICT
TAX COLLECTIONS
2023-2024**

#	ID#	PAYMENT FROM	DATE	FOR	Tax Collect Receipts	Interest Received	Commissions Paid	Discount	Net From Tax Collector	O&M Assessment Income (Before Discounts & Fees)	Debt Assessment Income (Before Discounts & Fees)	O&M Assessment Income (After Discounts & Fees)	Debt Assessment Income (After Discounts & Fees)
				GROSS *					\$220,685	\$220,685	\$0	\$220,685	\$0
				NET **					\$207,444	\$207,444	\$0	\$207,444	\$0
1		Indian River County Prop Appraiser	10/02/23	Fees			\$ (1,800.00)		\$ (1,800.00)			\$ (1,800.00)	
2	1	Indian River County Tax Collector	11/03/23	NAV Taxes	\$ 10,486.00		\$ (201.33)	\$ (419.44)	\$ 9,865.23	\$ 10,486.00		\$ 9,865.23	
3									\$ -				
4									\$ -				
5									\$ -				
6									\$ -				
7									\$ -				
8									\$ -				
9									\$ -				
10									\$ -				
11									\$ -				
12	EF	Indian River County Tax Collector		Excess Fees					\$ -				
13									\$ -				
14									\$ -				
15									\$ -				
16								\$ -	\$ -				
					\$ 10,486.00	\$ -	\$ (2,001.33)	\$ (419.44)	\$ 8,065.23	\$ 10,486.00	\$ -	\$ 8,065.23	\$ -

Note: \$220,685 is 2023/2024 Budgeted assessments before discounts and fees.
\$207,444 is 2023/2024 Budgeted assessments after discounts and fees.

\$ 10,486.00	
\$ -	\$ 8,065.23
\$ (10,486.00)	\$ (8,065.23)
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -